

Crystal Mountain Resort & Spa

Trade Request Form

Owner Information

Full Name:

Contract #:

E-mail:

Unit/Share:

of Bedrooms:

Trade Information

Nights/Weeks Needed:

Nights/Weeks Willing To Trade:

of Bedrooms Needed:

First Choice:

Second Choice:

Third Choice:

Fourth Choice:

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- 1) A Trade Agreement form is required which indicates actual usage by both trading parties. After a trade has been found, this will be sent to you for signing.
 - 2) A \$80 trade week fee will be charged to the requesting owner if a trade is made. Additionally, if you reserve your newly owned week for yourself, the appropriate clean fee will apply.
 - 3) A \$30 fee will be assessed to the requesting owner if a trade is found, but the requesting owner decided to make alternate plans without alerting Janell. Don't assume if a trade isn't found in a couple of weeks it won't happen. Reservations cancel and sometimes open up new possibilities. It is difficult to go back to the accepting owner and explain the trade doesn't exist anymore after they have offered to help.

Please contact Janell Smith with any additional trade questions.

Phone: 231-378-2000 ext. 3353

Fax: 231-378-4594